

DRAFT Minutes

BAAL Corpus Linguistics SIG meeting 8th September 2006 at BAAL Annual Meeting, University College Cork

Present: Paul Thompson (Chair) (PT); Tilly Harrison (TH); Verena Jung (VJ); Richard Badger (RB); Fiona Barker (FB); Alison Sealey (AS); Barbara Mayor (BM); Costas Gabrielatos (CG); Hilary Nesi (HN); Kieran O'Halloran (KH).

Apologies: Lia Blaj-Ward

Current Committee Members: Paul Thompson (Chair), Tilly Harrison (Treasurer), Fiona Barker (Communications Secretary), Lia Blaj-Ward (Meetings Co-ordinator), Verena Jung (Ordinary Member), Richard Badger (Ordinary Member)

1. PT introduced the committee members and gave some background for the Corpus Linguistics SIG.
2. **Minutes of previous meeting:** Approved.
3. **Matters arising**
 - a) Constitution: The wording of the draft constitution and committee members' roles remain to be agreed – members' comments to be sent to Committee. AS asked whether the SIG convenors have met yet this year – PT to follow up and submit constitution to Executive Committee.
ACTION: FB to circulate draft constitution on Mailing List for members' comments and forward comments to PT by 9 Oct.
Committee members to check their roles on the website and send any amendments to PT by 9 Oct.
PT to re-draft roles and responsibilities and submit revised constitution and roles to BAAL EC.
 - b) 2006 SIG Track papers: The abstract reviewers for SIG Track papers were HN and PT. One reviewer needs to be found for BAAL 2007 (besides convenor).
ACTION: PT contact Committee to find 1 abstract reviewer for BAAL 2007.
 - c) Planned events: The budget was not submitted to the BAAL SIG Co-ordinator in advance of publicity being sent out for the April meeting being held at The Open University. It was agreed that a budget would be sent before publicity is sent out in future.
 - d) Finance: TH noted that the Corpus SIG website domain should be paid for from SIG funds and requested an invoice from the convenor.
ACTION: PT to provide an invoice to TH.
4. **Convenor's report**

John Field (SIG Co-ordinator) met with SIG convenors in Bristol 2005. A further meeting is planned in the next 2-3 months. The SIG should pay travel expenses although as John Field is at Reading with PT no expenses may be

required.

5. Treasurer's report

The SIG has a healthy balance (£715) and accounts have been audited successfully.

An internet banking option with HSBC is to be investigated.

Money may need to be sent to BAAL EC for the non-member supplement when non-BAAL members attend SIG events.

ACTION: TH clarify non-member supplement with SIG co-ordinator and investigate internet banking option.

6. Communications Secretary's report

The SIG mailing list currently has 69 members from UK and 7 other countries (Italy, Ireland, Netherlands, Australia, Belgium, Japan, Germany) with more members joining on a weekly basis. The list was recently publicised on several discussion lists. The potential of the website to be a useful resource for Corpus Linguistics was discussed, especially if it could be made searchable. Ideas included incorporating individual's names, email addresses and research areas, also research projects and pdfs of papers, theses and presentations and up-to-date web links to useful resources. It was noted that other conferences (e.g. TALC/PALC) do not have web resources. A web form might be the best option for individuals to add their own details and materials online – working party to explore ideas and costs. The SIG strand paper presenters (and other corpus-related paper presenters) could be asked to submit their details/papers to test the website.

ACTION: KH and FB to form a working party to develop ideas for website further and discuss with Committee.

FB to contact BAAL 2006 presenters to submit their papers when website ready.

7. Meetings co-ordinator's report

KH reported on behalf of Lia Blaj-Ward. The April SIG meeting took place on April 18th at the Open University, Milton Keynes and was more popular than expected with around 50 participants. This number reduced the anticipated workshop-like nature of this event on methodological issues.

8. Future events

We discussed whether to have one or two Spring meetings/events in 2007 as it was felt that both a workshop and a larger event would be appropriate.

Warwick (HN/TH) and Herriott Watt (VJ) were suggested as possible venues, with Warwick being favoured for 2007, Herriott Watt for 2008.

9. Election of Committee Members

Meetings Secretary (Sept 06-Sept 08): Hilary Nesi - TH proposed, FB seconded.

Treasurer (Sept 06-Sept 08): Tilly Harrison – AS proposed, RB seconded.

Ordinary Member (Sept 06-Sept08): Kieran O'Halloran – HN proposed, AS seconded.

10. AOB

Corpus tools workshops were suggested for Spring meetings (e.g. WMatrix, WordSmith). Meetings could be held at Lancaster (UCREL) and Oxford (OTA).

ACTION: CG to ask Paul Rayson about hosting a workshop in Lancaster.